

## NOTICE OF ANNUAL STOCKHOLDERS' MEETING

Notice is hereby given that the Annual Stockholders' Meeting of Philippine Telegraph and Telephone Corporation ("Company") will be held on 24 September 2021 (Friday) at 11:00 A.M. The Presiding Officer will be presiding the meeting at Spirit of Communications Center, 106 C. Palanca Street, Legaspi Village, Makati City 1229.

The order of business will be as follows:

1. Call to Order
2. Certification of the existence of quorum and sending of notices
3. Approval of the minutes of the last Stockholders' Meeting held on 25 September 2020
4. Report of the President
5. Election of the members of the Board of Directors
6. Amendments on the Articles of Incorporation
7. Grant of authority to the Board of Directors to establish and determine the terms and conditions of an Employee Stock Option and Incentive Plan
8. Ratification of actions taken by the Board of Directors and officers since 25 September 2020
9. Appointment of Alas Oplas & Co. CPAs
10. Approval of the Audited Financial Statements for the period ending 31 December 2020
11. Adjournment

For purposes of the meeting, the close of business on 12 August 2021 has been fixed as the Record Date for the determination of the stockholders entitled to notice and to vote during the meeting. There will be no physical meeting. Stockholders may attend or participate in the meeting by remote communication. Stockholders may vote electronically subject to validation procedures. The procedures for participating in the meeting through remote communication and for casting of votes are set forth in the Information Statement.

We are not soliciting your proxy. However, if you cannot personally participate in the meeting and you wish to be represented, you may coordinate by email to [investors@ptt.com.ph](mailto:investors@ptt.com.ph) so that we can assist you in the submission of proxy forms. The proxy forms together with voting instructions and other documents required for stockholders submitting a proxy must be received by the Office of the Corporate Secretary by email to [investors@ptt.com.ph](mailto:investors@ptt.com.ph) on or before 05:00 P.M. of 17 September 2021 (Friday).

  
**ATTY. KENNETH JOEY H. MACEREN**  
Corporate Secretary